

NOV WITH INSPECTION REPORT
Water Program

Date _____

Senior Official _____

Re: Name of Entity and/or Facility, TNRCC ID No., EPA ID No., if applicable

Dear _____:

On Date of Inspection, a representative of our office conducted an inspection of the above-referenced _____ (facility or operation) to evaluate compliance with applicable _____ (wastewater treatment, agricultural waste management, sewage sludge beneficial use, transporter) requirements. A copy of the inspection report is enclosed. During the inspection, some concerns were noted which were alleged noncompliances that have been resolved through verbal notification and subsequent corrective action. For your information, these concerns are listed in Section ____ of the inspection report. In addition, certain outstanding alleged violations were identified as outlined in Section ____ of the inspection report. **(Delete the redlined text if there were no alleged noncompliances resolved through verbal notification.)** For each outstanding alleged violation, we have identified either a specific date or time frame (e.g., 30 days) by which the alleged violation should be corrected or indicated that a compliance plan and schedule must be submitted. Any specific compliance time frame that is given should be measured from the date of this letter. If submittal of a compliance plan and schedule is required, we request that you provide that information to us by Date.

[Wastewater: Insert paragraph 1 if a review of biomonitoring sampling was done.]

[Any Water Program: Insert paragraph 2 about obtaining copies of rules/regulations, if applicable.]

[Ag.- No Waste Management Plan: Insert paragraph 3 about BMPs and WMP development.]

The Texas Natural Resource Conservation Commission recognizes that the great majority of the regulated community wants to prevent pollution and to comply with environmental laws. The agency looks forward to working with you to resolve these matters. If you complete the necessary corrective actions and resolve the outstanding alleged violations in a timely manner, we will not pursue further action for the alleged violations at this time. However, please note that if you fail to adequately respond, the TNRCC will consider exercising the enforcement powers granted by the Legislature to carry out its mission to protect human health and the environment.

If you or members of your staff have any questions regarding these matters, please contact Mr./Ms. _____ in our City Name Regional Office at (____)____-____.

Sincerely,

Media Section Manager
City Name Regional Office

____/____

cc: Selected Entity Representatives (if appropriate)

Enclosure(s) - (List specific enclosures by name.)

INSERTS

1. Biomonitoring

As part of the inspection of your wastewater treatment facility, we also reviewed your biomonitoring sampling as outlined in Section ____ of the inspection report. The results of that review will be forwarded to the Toxicity Evaluation staff in Austin for their information and any necessary action.

2. Obtaining Copies of Rules/Regulations

In the listing of alleged violations, we have cited applicable requirements, including any Texas Natural Resource Conservation Commission (TNRCC) rules. If you would like to obtain a copy of the applicable TNRCC rules, you may contact any of the sources listed in the enclosed brochure entitled "Obtaining TNRCC Rules." Copies of applicable federal regulations may be obtained from either of the following offices:

U.S. Government Printing Office
Texas Crude Building
801 Travis Street
Houston, Texas 77002
713/228-1187 (phone)

U.S. Government Printing Office
Room 1C-50
Federal Building
1100 Commerce Street
Dallas, Texas 75242
214/767-0076 (phone)

(Delete redlined text about copies of federal regulations if not applicable.)

3. Ag. BMPs and Waste Management Plan Development

We strongly urge you to implement applicable best management practices (BMPs) in order to eliminate or minimize waste/wastewater discharges from your facility and protect water quality. We recommend that you contact one of the following entities to assist in the design and implementation of a waste management plan (WMP) for your facility:

1. Texas State Soil and Water Conservation Board (TSSWCB)
2. Natural Resource Conservation Service
3. Private Consultant

As another alternative, you may also choose to contact the TNRCC Agriculture Section (MC 158) at (512)239-4710 and obtain a permit.